

Mountain View Attendance Policy

The Salt Lake City School District is committed to quality education, and we are concerned when a child misses school for any reason. Utah's compulsory education law, Utah Code §53A-11-101 through 106, requires that every school-age child, ages 6-18, be enrolled in school and attend regularly. Parents and students are responsible for regular attendance.

Student attendance may be excused for valid and legitimate reasons: illness, medical appointments, family emergencies, death of family member or close friend, observance of religious holidays, and family activity or travel when approved and arranged in advance with the principal.

A note or phone call to the school explaining your student's absence is required each day your student misses school.

Please note the following procedures:

- The school will excuse up to eight (8) absences with a call or a note from parents/guardians. After that, the school will require an excusal note from a physician's office or any other official document to excuse an absence. Excuse notes must be received **within five (5) school days** to be excused.
- After five (5) or more days of UNEXCUSED absences a First Truancy Notification and/or Citation will be issued requesting parent's help with their student's attendance.
- After ten (10) or more days of UNEXCUSED absences a Second Truancy Notification and/or Citation will be issued. The notice of truancy shall direct the school-age child and the parent of the child to meet with school administrators to discuss the school-age child's truanancies. Parents must schedule a conference with school officials to attempt to resolve the student's attendance issues.
- A student is considered to be "habitually truant" when he or she is truant at least ten (10) times during one school year, or fails to cooperate with efforts on the part of the school administrators to resolve the child's attendance problem as required under §53A-11-103 "parental involvement."
- After fifteen (15) or more days of UNEXCUSED absences a Third Truancy Notification and/or Citation and Notice of Pre-Court Hearing will be issued requiring an appearance at a pre-court hearing.

